

Breast Cancer Research Council Meeting Minutes
April 29, 2022 Council Meeting
Zoom Meeting

Members Present: Abigail Arons, Michele Atlan, Rati Fotedar, Phyllis Howard, Bryan Goldner, Chris Meda, Ana Navarro, Clara Omogbai, Sharon Pitteri, Svetlana Popova, Ujwala Rajgopal, Yamini Ranchod, Tasha Stoiber

Members Absent: Angelique Richardson

Staff: Mhel Kavanaugh-Lynch, Katherine McKenzie, Lisa Minniefield, Sharima Rasanayagam

- I. Call to Order:** Rati called the council meeting to order at 9:03 am.
- II. Approval of Minutes:** The council reviewed the minutes from the March meeting.

MOTION: Phyllis moved (Ana seconded) that the council approve the March minutes. The motion passed unanimously.
- III. PBC Programmatic Review Preparation:** Sharima presented an overview of the two initiatives, the timeline of the review, scoring criteria, and possible research topics for each of the Phase1 initiatives. Members will enter their scores into Smart Simple by May 16 and finalize funding recommendations at the May 20 meeting.
- IV. Finance Committee Report:** Ujwala presented a detailed finance report including the Governor’s budget, funds we received from 2019-2022, and revenue received from personal donations, tax check-off and tobacco tax. Members asked questions about the tobacco taxes. Mhel spoke about the tax funds CBCRP receives for cigarettes. The program does not get revenue for “other tobacco products”. She wants to change the legislation to include taxes from other tobacco products.
- V. Core Funding Update:** Katie provided a brief update on the Programmatic Reviews. The scores are due promptly on May 16. She welcomed members to go to a review meeting that they are not reviewing the same grants being reviewed.
- VI. Meet-a-Member Presentation:** Tasha Stoiber
- VII. Diversity, Equity, and Inclusion Committee Update:** Ana presented for the committee and informed the group about the work they are doing. One of their tasks is to modify the demographics category questions in Smart Simple. They want to provide more options to select from for African American people. They are proposing the change by adding various origins of Africa when selecting their race.

MOTION: Michele seconded the recommendation from the committee and the motion passed unanimously.

- VIII. Priority-Setting Presentation:** Sharon presented a brief summary of the committee meeting the group had recently. Carmela Lomonaco, a former CBCRP PO attended the meeting on behalf of Senaida. Carmela helped with wordsmithing some of the questions. All of the goals have been finalized and when the committee meets again, they will finalize the questions and bring them to the council and recommend approving the edits to the questions.
- IX. Policy Committee Update:** Sharima gave a brief update on the PRAG meeting. They met to consider the latest Policy proposal from a UCLA team to look at strategies for increasing breast feeding in disadvantaged areas. The team brought a proposal to the committee to look at current activities in these underprivileged communities that have the lowest number of breast-feeding mothers and see how campaigns and programs can be improved to try to encourage mothers to breastfeed their children. The committee will begin to release RFPs to any California Policy Research Program, rather than limiting them to just the two teams they are currently working with.
- X. Council Nominations for Chair/Vice Chair:** Mhel walked the council through the procedures for nomination and election of Chair/Vice Chair. Rati nominated Clara for Chair and she accepted. Svetlana seconded the nomination. Clara nominated Sharon for Vice Chair and she accepted.

MOTION: Ujwala moved to elect Clara for Chair and Sharon for Vice Chair. The motion passed unanimously.

- XI. Director's Report:** Mhel informed the council on the \$52 million the Program is scheduled to received but is concerned we will not get all the funds. There will be more information after the Governor's May revise. She announced that Bart Aoki will be retiring at the end of June. Two other RGPO staff, Lyn Dunagan and Teresa Johnson will also retire in June.
- XII. Adjourn:** Rati adjourned meeting at 11:36am