

Breast Cancer Research Council Meeting Minutes
April 25, 2014: Council Funding Meeting
1111 Franklin St. Lobby 1 Oakland, CA

Members Present: Maria Caprio, Cynthia Gomez, Marjorie Green, Jon Greif, Karuna Jaggar, K. Alice Leung, Janice Mathurin, Melanie Marty, Arash Naeim (via Ready Talk for committee meeting), Marta Nichols, Sharima Rasanayagam, Ted Schettler, Naz Sykes (via Ready Talk and iLinc), Kristiina Vuori, David Wellisch

Members Absent: none

Staff: Sharan Campleman, Mhel Kavanaugh-Lynch, Katie McKenzie, Lisa Minniefield, Senaida Poole

Guests: Janna Cordeiro, Patrice Sutton, Tracey Woodruff, Irene Yen

I. Call to Order: After the programmatic review sub-committees concluded their funding discussions, Jon Greif called the council meeting to order at 11:21 am.

A. Approval of January Minutes: the council reviewed the minutes from the March meeting.

MOTION: Alice motioned (Melanie seconded) that the council approve the January minutes. The motion passed with one abstention.

II. Cycle 20 Funding: Jon presented data showing the funds available for the Cycle 20 awards, and Mhel briefly summarized the breakdown of those funds. She also explained how the set aside funds for the second phase of the SRI will be spent. A spokesperson from each committee reported on their committee's funding recommendations.

Senaida briefly summarized a grant that was funded two years ago that the PIs are now requesting funds to expand their project. She detailed the proposed supplement and asked the council to consider funding it.

MOTION: Melanie moved (David seconded) that the council approve all of the research projects selected for funding during the programmatic review. The motion passed unanimously.

Council members designated the Faith Fancher, Buzbee, and Tax Check-Off awards.

III. Call for Applications: Katie presented the draft Call for Applications. She informed the group that the Program will be moving to a new database and depending on when that happens will determine if the instructions change or not. She asked the council to submit any changes to the Call by the June meeting.

IV. Request for Proposals: Mhel briefly explained the Cohn concept proposal, and Sharan presented a more detailed account of the reviews. A full proposal will be brought to the council at the June meeting.

V. CBCPI Presentation: Tracey Woodruff reviewed the progress the CBCPI has made since the beginning of the initiative. She and Irene Yen presented five concept proposals: *Developmental Origins of Breast Cancer*, *Hormones and Beef in California*, *Leveraging Cohorts in California*, *Breast Cancer Paradigm*, and *Race/Ethnic Disparities and Breast Cancer*. The group discussed each proposal and asked questions.

MOTION: Jon moved (Sharima seconded) to accept the five concept proposals to develop a RFQ. The motion passed unanimously.

VI. Priority-Setting Presentation: Sharima gave a brief summary of the program goal of Priority-Setting and Jon overviewed of the process, specific goals, and timeline. He also presented the information questions and conclusions and Senaida presented data she collected from PIs during her interviews.

VII. Committee Reports:

A. Outreach: David reported on the items they discussed at their meeting. As the new members got acquainted with the group's goals, they took a look back at the history of the committee. They looked at the scope and overall objectives, which are to increase grant applications, encourage donations, and raise awareness of the funding strategies to the public. They also discussed past symposium proceedings, the different forms of revenue that the Program receives, and the pros and cons of crowd funding. A conference call will be scheduled to rate the overall goals and prioritize the potential activities. The committee will then bring those recommendations to the council.

B. Health Policy: Mhel briefly updated the group on the initiative. She anticipates bringing a plan to the council at the June meeting.

C. Advocacy Involvement: Senaida gave a summary of the committee's conference call, including the background of activities to date, the key deliverables of the project, and the focus areas moving forward.

VIII. Staff Reports:

A. Community Initiatives: Senaida updated the group on the progress of the QuickStart grant. The grant went through the scientific review in March, the programmatic review will be in May and the final decision will be made in June. The council approved pilot program is now accepting applications and the training will begin in July.

B. CBCPI/SRI: Sharan gave a status update and summarized the Chemicals Policy Projects and other funded projects.

C. Director's Report: Mhel summarized the Open Access policy that would require publications funded by the Program be accessible to everyone and presented a UC produced video introducing the guidelines of the policy. She also presented an update on the progress of the website redesign project, showing the preliminary design and tips on navigating the site. The next steps are to continue revising the design and send off to develop the site with a launch date of June 25th. She also gave an update on the development of the Easygrants Database project and presented preliminary designs of the site. Lastly, she presented a brief description of the SB1207. If the bill passes, the Program will lose its tax check-off funds. The group discussed sending a letter to the legislature opposing the bill.

IX. Announcements: Karuna passed out flyers for a variety show, *Acting Out* that was showing at the Brava Theatre Center in San Francisco. The show benefitted Breast Cancer Action.

Adjourn: Jon adjourned the meeting at 4:35pm.